



https://trilakesservicesinc.com/?post_type=jobs&p=5089

Safety Coordinator

Description



Candidate will assist in maintaining a safety culture within the company to help reduce and eliminate injuries and incidents, improve safety performance and awareness and sustain compliance with all OSHA and MSHA regulations.

Responsibilities

- must follow and support all Tri-Lakes Services, OSHA and job sites safety rules and regulations
- must be able to provide technical assistance and coaching to employees
- must ensure all personnel wear required safety equipment
- must educate and correct PPE infractions
- must perform hand and power tool inspections
- must assure a safe working environment on millsite property by conducting weekly safety and housekeeping audits
- must perform constant observations of all surroundings to identify hazards and mitigate those hazards
- must provide support during ES&H audits and assessments
- must assure JSA's are performed and followed by all company and OSHA standards
- must audit, track and organize JSA's (Job Safety Analysis)
- must perform and submit safety audits on assigned maintenance tasks during mill operations, shutdowns and outages to Safety Manager
- must inspect confined space and hot work permits when necessary to assist with work site compliance
- must manage and conduct all aspects of Toolbox Talks for crew members
- must create lessons learned and best practices with construction team
- must help out with and be backup for evacuation checklist
- must help with Courage to Care card entries
- must participate in all incident investigations
- must issue equipment as needed
- must assist with all training and orientations
- must assist with any safety concerns as needed
- must alert Safety Manager of any dangerous conditions
- must perform calibration of equipment and inventory used in conducting air monitoring
- must perform fit test for respirators and gas monitoring
- must educate personnel on the use of fire extinguishers and hot work procedures

Employment Type

Full-time

Industry

Construction/General Industry

Job Location

Valliant, OK

Date posted

March 14, 2024

Qualifications

- bachelor's degree in a safety related field is preferred or a minimum of 3-5 years of Construction Field Safety experience, which should include an OSHA 30 in construction or general industry
- have technical knowledge and competencies appropriate to position such as ES&H policy, work planning, and hazard identification and control
- have well-developed analytical skills
- have experience establishing and monitoring performance goals, targets, objectives and milestones
- have experience in planning and conducting investigations, assessments and casual analyses that lead to effective and efficient solutions
- be detailed oriented
- have the ability to prioritize when presented with multiple tasks
- having Competent Person Training in scaffolding, fall protection, trenching, confined space and/or mobile equipment is a plus
- bilingual proficiency in English-Spanish translation is a plus

Requirements

- must work well with others
- must be proficient with Microsoft Office products, including Excel, Word, Power Point, Outlook and Calendar
- must have excellent communication skills, verbally and written, organization skills and the ability to function within a project team
- must be able to work after hours and/or weekends, when needed
- must be able to work in all types of environments, including inclement weather
- must be able to work at elevated heights
- must be able to climb multiple flights of stairs and occasional ladders
- must be able to walk and stand for long periods of time
- must be able to lift and carry 50lbs